

**CoursEval**  
**Webinar Series**

*What's new in Build 64?*

April 9th  
from 2-3 (EST)

**Click here to register**

**and a second session:**

April 15th  
from 2-3 (EST)

**Click here to register**

*Beginners introduction to  
Rotation Surveys*

May 5th  
from 2-3 (EST)

**Click here to register**

**Tip of the  
Month**

**Group E-mails can  
be scheduled as  
soon as courses  
have been added  
to the survey.**

**Managers  
concerned about  
incorrect or  
outdated import  
files should send  
an e-mail to  
faculty to verify  
that the course  
and student  
information before  
Spring Surveys are  
activated.**

**CoursEval has  
merge fields that  
you can use to  
assist you with  
this task.**



## April Showers Bring May Flowers

April 2009

Number 10

### What's new in Build 64?

#### Imports:

- \* Courses can now also be imported into designated programs (Health Profession Schools).
- \* Faculty can now be deactivated via the faculty import tool. In the Faculty excel file add a column with Y or N to designate the faculty as inactive.
- \* We increased the character limit in the e-mail address field to 75 characters.

#### Survey:

- \* Categories of questions can now be added to specific departments. In the Survey List —> Display Options choose which department will receive each question category. Only courses that belong to that Department will see the questions that belong to that question category. This can be used as an alternative to the custom question function.

#### Group E-mail:

- \* We have optimized group e-mail merge fields for faster sending of group e-mails.

#### Reports:

- \* Managers now have the ability to export the Participant Response Report. Options are available to export specific survey results or all surveys in your database. Users can export completed surveys, incomplete surveys, or both.
- \* Managers and Department Administrators can now view the results for an individual student submission.

#### General:

- \* We have added section numbers to multiple screens throughout CoursEval.
- \* Faculty members can now be assigned the 'School Administrator' Role and have the ability to view ALL evaluations that are available in a specific database.



### Customer Spotlight



One of the nation's leading private research universities, more than 15,300 undergraduate and graduate students from around the world call the University of Miami home. UM first piloted CoursEval in the Fall of 2006. Two schools began using CoursEval in the Fall of 2007 and they have continued to expand each semester since. The average Spring 2008 response rate was 58%. See the following document for more information:  
[http://www.academicmanagement.com/CE3\\_TC\\_docs/UniversityofMiami.pdf](http://www.academicmanagement.com/CE3_TC_docs/UniversityofMiami.pdf)