

CoursEval
Webinar Series

Survey Response Rates
March 6th
from 2-3 (EST)

[Click here to register](#)

**We welcome your
topic suggestions!**

**We hope to see you at
one of our upcoming
Spring Conferences!**

2/22 – 2/24: *Texas A&M
Assessment Conference*

3/10/-3/11: *NERCOMP
(Northeast Regional
Computing Program)*

4/1-4/3: *UCEA (University
Continuing Education
Association)*

4/15-4/18: *WASC
(Western Association of
Schools and Colleges)*

4/19-4/20: *HLC Annual
Meeting (Higher Learning
Commission)*

5/19-5/22: *SUNY CIT*

5/30-6/2: *AIR
(Association for
Institutional Research)*

Tip of the
Month

To give a 'School Administrator' CE access, they will need to be set up as a Department Administrator for each department.



And The Snow Keeps Falling...

February 2009

Number 8

CourseEval Vocabulary

Course Department Administrator- can see the full evaluation results (overall and multiple questions) for all *courses* that belong to their department.

Faculty Department Administrator- can see only results to *multiple* type questions when faculty belonging to their department teach courses belonging to another department.

Division- a way to organize departments so you can find them quickly. Divisions will not affect surveys, reporting, etc.

Program- ability to separate student programs into different portions of the database. This feature is recommended for Health Profession Schools.

Year- mostly used by our health profession schools to move students in a lock step curriculum from one course year to the next. Also used in the comparative reports to compare first year courses to senior level courses.

Course Type/Designation- used to track any characteristic of the course. Appears in reporting and assists in drawing course comparisons.

Responsible Faculty- person who is responsible for the course. Courses that only have one instructor teaching will have one name listed. Team taught classes may have more than one instructor listed.

Participating Faculty- person who is associated with a course in a secondary capacity (e.g. preceptors) and mostly used by our health profession schools. Participating faculty will only be able to see their own results on a survey (multiple questions) and can view the results of the course as a whole (overall questions.)

Teaching Assistants- enrolled into courses as an instructor or a student.

Question Category/Subcategory- used to organize the pool of survey questions for easy access when building surveys. Each question needs to be attached to a category and subcategory.

Multiple Questions- for questions that are asked about "people". Instructors in team taught classes will each receive a set of questions. In the Evaluation Report the faculty can see themselves compared to other faculty in their department and other faculty within the survey.

Overall Questions- for 'general' questions or questions about the course. The Evaluation Report allows Faculty to have the option of seeing their course compared to other courses within their department and other courses within the survey.

Feedback Questions- appear on the Evaluation Report and allow the faculty member or Department Administrator to comment on the results of the evaluation.

Director Report- refers to a report that displays data from Faculty evaluating Students.



Customer Spotlight



The College of Veterinary Medicine at Western University of Health Sciences was established in 1998 as the first new college of veterinary medicine in the United States in more than twenty years, and stands as a new paradigm in veterinary medical education: innovative instructional programs, cost-effective delivery of education, and cooperation with other educational institutions and the private sector. The College of Veterinary Medicine utilizes CourseEval for many different types of surveys. They currently run standard course evaluations, self evaluations, and faculty peer evaluations. A wide variety of non course surveys are released each semester on many topics such as faculty elections, year book surveys, award surveys and budget votes.